CLASS PROCEDURES, ROUTINES AND CODE OF CONDUCT

MR. BLANCHARD (<http://tblanchardgh10.weebly.com>) GLOBAL HISTORY II (10 R)

Dear Parent(s) or Guardian(s):   
It gives me great pleasure to have your child for Global History 10 this year. Global History 10 is the second half of a two-year course focusing on the development of the world. I look forward to an enjoyable and successful year, meeting the challenges and fulfilling the great expectations set before us.  
  
I believe that Global History is a tool for teaching lifelong skills: how to analyze, interpret, and extract information, as well as a means for building upon their organizational and writing skills. These skills will not only benefit students in their academic endeavors, but also prepare them for the adult workplace. In addition, extra help is available if needed. Just ask! Please encourage your child to see me for any additional assistance. I am always happy to help someone who wants or needs help.

**Classroom Expectations**  
   
**All students are expected to follow the classroom expectations listed below**:

1. Arrive to class on time and be seated by the time the bell rings. Three late arrivals to class without a signed planner, or pass from a teacher will result in a referral to the Assistant Principal.
2. Arrive to class with all necessary materials-homework assignments, books, binders, writing utensil. There will be no trips to your locker once class begins, and coming unprepared to class will negatively influence your class participation average.
3. Pay attention in class, be an active listener and note taker. We will use the entire class period for learning. Socializing with peers, cellphones or earbuds, sleeping, reading magazines, completing homework for another class, or other non-class related activities will not be tolerated.
4. Use appropriate language and behavior at all times. Verbally or physically harassing a fellow student or the teacher will lead to an immediate removal from class and behavioral referral to the Assistant Principal.
5. Raise your hand and be acknowledged before speaking in class.
6. Eating in class is not allowed. You may drink bottled water only. All other beverages are forbidden.
7. Remain in your assigned seat throughout the duration of the class unless otherwise directed.
8. Remain in the classroom the entire class period. Trips to the bathroom are only granted on an emergency basis and a signed planner is required to leave the classroom.
9. **Required Materials:**

Bring to class every day

* + Notebook 3 ring-loose-leaf and pen or pencil
  + 3 folders labeled: Class Handouts, Tests/Quizzes, and Homework
  + Your textbook. It is to be returned to me in the exact same condition it was given to you.

\*\*If you are unprepared for class, points will be deducted from your class participation average.

1. **Attendance:**

If you are absent from class or school for any reason, you are **responsible** for arranging all work you missed, tests/quiz, class-work as well as homework. You must inquire about make-up work the day you return. Make-up work must be completed in a reasonable amount of time.

\*\*If you are absent on the day of a quiz, test, or on the day a project is due, you will be **expected to take the exam or present the project the day you return, after school.** Projects, quizzes and tests will always be announced a reasonable amount of time before they are administered; therefore, being absent the day before a project/quiz/test will not be a valid excuse for not taking the exam upon your return to school.

**If a test or project is not made up within 3 days, the grade becomes a zero. If you have an unexcused absence on the day of an exam or on the day a project is due, you will receive a grade of zero.**

1. **Grading:**

**Homework / Participation / Class-work 30% of Grade**

Written assignments should be neat, fully labeled, in your own words and in full sentences. Responses should be accurate and completed to the best of your ability. What you present to me is a reflection of you and your attitude toward the class. Assignments should be handed in on time. If your homework is one day late it will lose points. **After two days, it will not be accepted**. If no written assignment has been given, you should review notes/vocabulary given since the last test for a few minutes to help you prepare for the next exam. **Your homework/class-work will help your quarterly average.**

\*\*Homework assignments will be written on the same section of the board everyday. It is your responsibility to copy the assignment down at the start of class and hand them in on time.

**Quizzes and Major Grades accounts for 70% of your Grade**

1. Each marking period quizzes will be administered. The number and type of quizzes will vary according to the type of units we will be studying. Quizzes are announced 2-3 days before they are given. **Quizzes will count once toward your quarterly average.**
2. In addition to quizzes, you will have other assignments called “major grades”. These consist of chapter tests, unit tests, research papers, oral reports, presentations or any other type of long-range assignments. Tests are full period, short and long answer exams, which cover a large amount of information. They are announced at least one week before they are given. **Major grades will count twice toward your quarterly average.**

**Class procedure/participation (part of homework/class-work grade) accounts for 30%**

1. **Notebook/folder evaluation**

Since this is a two-year course, organized and accurate notes are crucial. You must maintain an organized and complete notebook. Make an entry every day of class and date it. If a film or video was shown, a ditto given out, an exam given, say so in your dated entry.

1. **Preparation for class**

You must come to class with the proper materials. Failure to do so will result in a zero for the day, which will negatively affect your class participation grade.

1. **Individual contribution to the class**

At the end of the quarter, your personal contribution to the class will be assessed based on the following criteria:

* 1. You are respectful and courteous to your peers and teacher. If the teacher is speaking, everyone is listening. If a student is speaking, everyone is listening.
  2. You come prepared for class and listen to direction.
  3. You listen carefully to others, consider their views, and keep an open mind.
  4. You speak only when you have something appropriate to lend to the discussion.
  5. You ask questions when you don’t understand.
  6. You contribute positively when you are working with others in a group.
  7. You pay full attention and take notes for the entire period.
  8. You are on time and prepared to work when the bell rings.

1. **Classroom Code Of Conduct**

**CONSEQUENCES FOR NOT FOLLOWING THE CODE OF CONDUCT**

If you choose not to follow the class procedures, there will be consequences for your actions. These consequences will include detentions, phone calls home, dismissal from the room and parent meetings. The severity of the consequence will be determined by the severity of the situation.

1. **Extra help/make up exams**

I will be available for extra help by appointment after school from 2:00pm until 2:45pm. Just ask! If you need to arrange a time other than those given please speak with me. I am always more than happy to help anyone who needs and/or wants it.

**INFINITE CAMPUS:**

Parents may stay informed of their student’s attendance and grades by using Infinite campus. Once work is collected from their student, a grade will be entered within a reasonable time. Infinite campus is a tool to inform parents and students of their average and progress.

**I look forward to working with you throughout the school year.**

**Global History 10 II**

Mr. Blanchard

We have read, discussed and reviewed Mr. Blanchard’s Global History 10 II syllabus. We are both aware of the responsibilities, expectations, and rules for Global History II this year.

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Parent or Guardian Print Name Student Print Name

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Parent or Guardian Signature / Date Student Signature / Date

**Contact information:**

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Parent Cell Phone Number Parent Email